

Control Captain / Crew Training Session Agenda

Safety

- Make sure someone's vehicle is blocking the road starting with setup.
- Make sure the ham can immediately talk to the stage start and/or the STOP crew.
- DON'T START A STAGE UNTIL START RADIO IS GIVEN PERMISSION.
- At a Stop control, all cars parked on one side (brake failure scenario).

Use laminated charts as a guideline for setup and operations (included in Captain's Bag)

Equipment

- Captains' Bags – locate all items including zip pocket with pens/pencils/Sharpies
 - “Use a blotter sheet under a log if using a Sharpie”
- Tripods Setup (guy ropes available for use with sandbags or rocks). Don't lose wingnuts!
- How to use Masanos
 - Unplug from battery between stages (DON'T turn off)
 - Can re-start at top of the hour if loses time somehow (turn switch to off, plug into power at top of hour, turn switch to on)
 - 00 Car has controller to re-set time
- FRS radios
 - Hold antenna vertically, speak “across” the microphone (not directly into it)
 - Know how to change frequency & tone and lock them onto frequency
- Timewise clocks – demo and show instructions (on back label) and cable
- Signboards use, sandbags, shovels
- Plan for returning equipment at the end of the rally

Operations

- Setup; make sure FF can talk to Stop via FRS radios. Test again before stage start.
- FF needs to be sure to have a “backup” time of day clock or watch
- Have a spare FRS at each location
- Basic procedures (see laminated charts); ATC, Start, FF, Stop
 - Two Timewise at FF, readback/confirmation procedure between FF and Stop
- Use of time card
 - practice with 000, 00, 0
 - no ATC at a turnaround
 - initial any changes you make
- How to handle a delay (checked in means “in the control zone” so no working on car)
- Dealing with the public – ask radio to tell you when stage is open to public
- Driver Bulletin – how to do (forms to fill in included in Captain's Bag)